

CITY OF MILFORD
REGULAR MEETING
JUNE 1, 2004
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 1st day of June 2004 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Dean Bruha, Rick Fortune, Lyle Neal; City Clerk Jeanne Hoggins; Chief of Police Forrest Siebken. Absent: Council member Robert Anderson and Attorney Robert Blevens. Also present: Building Inspector Roger Kness, Nancy Jantze and Nancy McGill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:45 p.m.

MINUTES: A motion was made by Fortune and seconded by Bruha to approve the minutes of the May 3, 2004 meeting. Roll call vote: Fortune yes, Bruha yes, Anderson absent, Neal yes. Motion carried.

A motion was made by Bruha and seconded by Neal to approve the minutes of the May 17, 2004 meeting. Roll call vote: Bruha yes, Neal yes, Anderson absent, Fortune yes. Motion carried.

PAYMENT OF BILLS AND BOND INTEREST: A motion was made by Bruha and seconded by Neal that the following bills in the amount of \$78,619.26 of which \$26,092.40 is bond interest approved by the Auditing Committee be approved for payment. Roll call vote: Bruha yes, Neal yes, Anderson absent, Fortune yes. Motion carried.

SALARIES:

38695	Mark Frey	1141.92
38696	Forrest K Siebken	1099.92
38697	Mavis Lynn Ferris	27.88
38698	Jeanne M Hoggins	970.87
38699	Gary Lee TeSelle	818.83
38700	Scott Dean Fosler	962.98
38701	Robert L Hull	758.39
38702	Beverly J Wehrs	479.68

38703	Edna A Riedl	388.03
38704	David R Dahle	808.73
38705	Louis J Bialas	786.81
38706	Pamela J Slama	323.49
38707	Bryce C Johnson	736.82
38708	Philip Winkelmann	730.12
38709	Lindsey S. Troyer	572.49
38710	Regan Beranek	149.20
38711	George A. Matzen	215.10
38714	Mark Frey	1180.58
38715	Forrest K Siebken	1099.92
38716	Mavis Lynn Ferris	26.55
38717	Jeanne M Hoggins	987.09
38718	Gary Lee TeSelle	1010.80
38719	Scott Dean Fosler	953.24
38720	Robert L Hull	730.11
38721	Beverly J Wehrs	414.44
38722	Edna A Riedl	349.65
38723	David R Dahle	794.57
38724	Louis J Bialas	856.86
38725	Pamela J Slama	323.49
38726	Bryce C Johnson	748.00
38727	Philip Winkelmann	730.12
38728	Kendra M Hoggins	428.88
38729	Lindsey S Troyer	571.52
38730	Regan Beranek	98.58
38731	George A Matzen	244.68
38732	Aaron L Miller	415.97
38734	Roger L Kness	344.78
38735	Joyce Elaine Plessel	184.70
38736	Ricky Gene Fortune	138.52
38737	Dean Alan Bruha	138.52
38738	Emerson L. Neal	138.52
38739	Robert E. Anderson	138.52

GENERAL FUND:

38657	U.S. Postmaster – Utility Billing Postage	140.87
38658	Alltel – Pager, Cellular, Internet	373.13
38659	Alltel – Long Distance	2.50
38660	Culligan – Soft Water	18.00
38661	Farmers Coop – Gas/Diesel for April	1098.14
38662	D & D Communications – Mic for Sys 9000	75.00
38663	Deep Rock – Drinking Water	36.78

38664	Eakes – Contract for typewriter, File Box, Copy Paper	224.58
38665	ED M Field Equipment – Helmet, Bunker Gear	652.00
38666	Farm Plan – Spark Plug, Blade	17.18
38667	The Garbage Co. – Garbage Service	90.50
38668	Gene’s Electric – Install New Light	4275.00
38669	Great Plains – Locate Request, Emer Locate	32.15
38670	Lincoln Scheels – Bicycle & Accessories	339.93
38671	The Milford Times – Min, Ord., Summer Maint. Ad	371.46
38672	NE Dept of Revenue – Sales Tax for April	1426.44
38673	Nebraska Motor Parts – Support, Power Supply	73.59
38674	NE Public Power Dist. – Service for April	3942.29
38675	NE Tech & Telecomm – Service for April	494.24
38676	Aquila – Service for April	350.21
38677	Pizza Kitchen – Meals for April	265.00
38678	Roxanne Roth – Cleaning Services	350.00
38679	Mrs. Wayne Roth – Birthday Cakes	28.00
38680	Schlegel’s Groceries – Milk & Groceries, Film Dev.	43.93
38681	Seward Co Public Power – Wells 1 & 2	305.43
38682	Milford Flowers & Gifts – Flowers for Barrell	12.95
38683	Stutzman Concrete – Alley Curbs	500.00
38684	Sunrise Country Manor – 311 Meals for April	1041.85
38685	Tee’s Plus – DARE Shirts	89.00
38686	Aramark Uniform Services – Pants & Rags	152.59
38687	Beverly Wehrs – Paper Products, Pickles	164.54
38688	Seward Co Aging Services – Volunteer Items	29.90
38689	Summit Supply Group – Brass Nipple, Female MPT	63.17
38690	Alamar Uniforms – Gloves	40.99
38691	Bryan Jessen – Water/Sewer Deposit Refund	32.14
38692	Corey Meyer – Water Deposit Refund	7.13
38693	Lon Malmkar – Water/Sewer Deposit Refund	19.11
38694	Marie Vantine – Refund Ball Registration	20.00
38712	Ameritas – Retirement Plan	1292.47
38713	John Alden – Group Health	7912.59
38733	Ameritas – Retirement Plan	1292.47
38740	A.S.A. – 10,12,14,16-District Fees	500.00
38741	Am. S-Ball Assoc. – 10 State Fees	150.00
38742	Amateur Softball Assoc. – 12 State Fees	150.00
38743	Amateur Softball Assoc. – 14 State Fees	150.00
38744	Aflac – Cancer,Acc,Dis,Supp’l	295.16
38745	Am. Softball Assoc. – 16 State Fees	150.00
38746	Alltel – Directory Advertising, Paging	29.05
38747	Nick Bernasek – Umpiring 5/15-5/30	55.00

38748	Blevens Law Office – Legal Services for May	350.00
38749	Sport Supply Group – 5 Batting Tees	108.25
38750	City of Milford – License Recycle Trailer, Petty	55.00
38751	Christian Book Dist. – 8 Books	91.22
38752	Chief Supply Corp. – 2 Nitrile Gloves	34.47
38753	D & D Communications – Equipment Repair	99.00
38754	Dempster Indust. – New Recycle Trailer	12771.00
38755	Follett Software Co. – Ext. Maint. Scanner	160.00
38756	Fort Dearborn Life – Group Life Ins.	103.20
38757	Terry Good – Umpiring 5/15-5/30	10.00
38758	Great American Leasing – Meter Rental for 3 Months	285.00
38759	Jeanne Hoggins – Travel to Sam’s	15.81
38760	Ingram Library Services – 41 Books	502.34
38761	Jim Krause – Umpiring 5/25 –14 U	100.00
38762	Randy Lauer – Umpiring 5/15-5/30	20.00
38763	Ron Leichty Excavating – 1 Load Black Dirt	100.00
38764	Milford School Dist. #5 – Parking Fines, Liquor Lic.	365.00
38765	Miller-Monroe – Liability & Dumpster Ins.	81.00
38766	Mutual of Omaha – Disability Ins.	75.55
38767	Nebraska Health Lab – 2 Coliform Test	30.00
38768	Accord Capital Corp. – Diving Board, Supplies	2021.40
38769	Ben Ramirez – Umpiring 5/15-5/30	40.00
38770	Edna Riedl – Book & Training	36.44
38771	Dash Rohan – Umpiring 5/15 – 5/30	25.00
38772	Roxanne Roth – Cleaning Services	320.00
38773	Marty Rowland – Umpiring 5/15 – 5/30	20.00
38774	Seward Co. Ford – Repairs to Super Duty	224.05
38775	Forrest Siebken – Meals & Fuel	30.73
38776	Milford Flowers & Gifts – Plant Barrel	30.00
38777	Summit Supply Corp. – Hose Cart	1137.45
38778	Union Bank – Gary TeSelle #556293	300.00
38779	Upstart – Office Supplies	122.20
38780	Walmart – Paper Supplies, Stump Killer	125.58
38781	Wergins – Sprayed Senior Center, Uptown Park	310.00
38782	YM – 2 Yr. Subscription	26.97
38783	Firefly Balloons – Repairs for Exhaust	104.15
38784	Howard Johnson – 4 Rooms for Fire Dept	899.40
38785	Patrick Dean – Water/Sewer Deposit Refund	50.00
38786	Scott Bashore – Water/Sewer Deposit Refund	50.00
38787	Mick Shepard – Water/Sewer Deposit Refund	50.00
38788	Chad Saltzman – Water/Sewer Deposit Refund	50.00
38789	Calvin Kunze – Water/Sewer Deposit Refund	50.00

38790 Pro Gard – Lock Solenoid 20.95
38791 Crossroad Ford – Car Repair 310.54

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning minutes for May 13, 2004; Milford Pool Board minutes for May 5, 2004; and Police Dept. Activity Report for May 2004.

Bruha commented on the tree damage that occurred on Saturday night. Chief Siebken reviewed the activity report for the month of May 2004 with total calls for service equaling 1019. One of the officers experienced a minor fender bender, someone backed into the cruiser from a parking stall. Damage to vehicle approximately \$1100.00.

COMMUNICATIONS: *Sales tax received for the month of March 2004 was \$14,353.76. * NE Technology and Telecommunications occupation tax received in the amount of \$87.16. *Aquila April 2004 Franchise Tax received in the amount of \$17,723.69. * NPPD 1st Qtr. Lease payment received in the amount of \$32,713.07. * Webermeier Scholarship Thank-You received from Eric Tonjes. * Josh Wiley hired as temporary part-time Library Clerk to replace Regan Burianek’s summer hours. Wage set at \$5.60 per hour. * Letter of resignation from Asst. Librarian Lucy B. Honig dated 5/9/04. *Proposal from Marvin E. Jewell & Co. for Audit of financial statements for budget years ending Sept. 30, 2004, 2005 and 2006 not to exceed \$10,500. Budget document preparation for fiscal years ending Sept. 30, 2005, 2006 and 2007 not to exceed \$6,100.

UNFINISHED BUSINESS: Clarification of Board of Adjustment members: Tabled to next meeting.

NEW BUSINESS: Building Inspector, Roger Kness – Comments: Kness will address comments made by Council member Anderson at a later date. Kness noted that a comment had been made regarding buildings within the community that need to be considered for abatement or condemnation. Roger addressed a trailer home of Steve Stabenow’s, which had been vacant for over a year, utilities disconnected, windows out and siding removed down to the sheet rock. The removal of this structure was acted on by the P&Z and Roger Kness. If the P&Z and Roger are to act on properties of this nature than a list of names and addresses should be presented to them as a group. Hoggins and Kness reviewed the possibilities of structures in the community which fit the criteria and could not come up with anything at the time. Kness fears legal hassles if a wholesale condemnation of buildings is to be addressed by the City. Bruha questioned the availability of written guidelines which would constitute an unsafe structure. Kness noted the Code Book has guidelines which were used at the time of Stabenow’s demolition. Bruha questioned the procedure which will be used or who has authority to make inspections of an unsafe home. The Stabenow house was

complaint oriented. Kness felt an update on this issue needed to be addressed.

Change July meeting date: Mayor and Council decided on July 13, 2004 at 7:00 pm for the next regular meeting.

Close Street for Friends of the Library Book Fair – Nancy Jantze: A motion was made by Bruha and seconded by Fortune to allow the Friends of the Library to close 2nd Street between “B” & “C” on July 6, 2004 from 4:45 to 9:00 pm. Roll call vote: Bruha yes, Fortune yes, Anderson absent, Neal yes. Motion carried.

Adopt E911 “04-“05 Budget: Budget documents not finalized, item to be discussed at a later date.

Update Zoning Map – Proceed with zoning changes: The Planning & Zoning Commission discussed zoning changes to the current map, which was presented to the City Council. Roger Kness showed the Council the map noting changes to an area south of the South Park from Industrial to OAG. The piece of property that is owned by Gerry Dunlap, along Park Ave., should be annexed into the City and zoned R1, as he is benefiting from all City services. The Council discussed updating the Comprehensive Plan and to consider these zoning changes after review of the Plan by an engineering firm. A motion was made by Bruha and seconded by Fortune to have City Clerk Hoggins proceed with advertising for bids to update the Comprehensive Plan and Zoning Changes. Roll call vote: Bruha yes, Fortune yes, Anderson absent, Neal yes. Motion carried.

City Hall Personnel: Hoggins informed the Council that Pam Slama has given notice of accepting new employment. With both employees in City Hall Office leaving, Mayor Plessel and Clerk Hoggins proposed a change of responsibilities to the secretarial positions. The full time secretarial position would change to strictly clerical and office duties, taking the recreation director away from this position. The part time position would then take the responsibility of recreation director and office support. The Council informed Hoggins to revise the job descriptions for each position and present them at a special Council meeting for approval. Meeting scheduled for June 7, 2004 at 5:00 pm.

ADJOURNMENT: A motion was made by Fortune and seconded by Neal to adjourn the meeting. Roll call vote: Fortune yes, Neal yes, Anderson absent, Bruha yes. Motion carried and meeting adjourned at 8:50 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of June 1, 2004 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk